

## SEAFARERS EMERGENCY FUND

### TERMS FOR GRANT PAYMENT

#### TERMS:

1. The Seafarers Emergency Fund (SEF) is to provide immediate, essential aid to seafarers and families of seafarers, who are directly involved in unforeseen crises.
2. The SEF is for Applying Organisations to provide the means to purchase goods and/or services for seafarers and/or their immediate family to relieve the need(s) brought on in relation to an unforeseen crisis.
3. The Applying Organisation confirms the person in need is a seafarer or an immediate family member of a seafarer.
4. Two different people from the applying organisation must be involved in the application process. The person making and signing the application form and the person signing the Grant Terms document must be different people working/volunteering for the applying organisation. The more senior of the two should sign this Grant Terms document.
5. The SEF will not be used for long term maintenance, to fund a private enterprise, as a social security replacement nor for situations for which other sources of relief are available.
6. Administration fees or any other form of payment shall not be taken by the applying organisation, or any other organisation, involved in the receipt of a SEF grant.
7. The Applying Organisation confirms it is reasonably certain that alternative funding is not readily available locally or from other legally responsible parties such as ship owners, employment agencies, flag states or similar resources;
8. The Applying Organisation confirms it will provide/purchase the goods or services that will benefit seafarers or seafarers' families and that *NO MONIES FROM THE FUND WILL BE GIVEN DIRECTLY TO A SEAFARER OR FAMILY MEMBER;*
9. The Applying Organisation confirms that where there is a reasonable opportunity to recoup the amount of a grant from some other legally responsible party, such as ship owners, employment agencies, flag states or similar resources, then the Applying Organisation will use its best efforts to recoup such funds, either through its own facilities or through the facilities of another organisation. Any funds so recouped shall be returned to the SEF.

10. The Applying Organisation agrees that any grant that is unexpended after two months will be returned to the SEF. This will apply in all cases except where a specific agreement has been made.
11. The grantee agrees to defend, hold harmless and indemnify The TK Foundation, ITF Seafarers Trust, Seafarers UK, the Trafigura Foundation and the International Seafarers' Welfare and Assistance Network and the officers of all these organisations against any and all expenses, liability, loss, damages or claims arising from, or allegedly arising from the grantees performance or activities. The organisations mentioned assume no liability concerning persons or property associated with the sponsorship contemplated under this agreement.
12. This grant is made on the understanding that the SEF has no obligation to provide other or additional support to the grantee.
13. The Applying Organisation confirms it will submit a report, in the required format, to [Help@seafarersemergencyfund.org](mailto:Help@seafarersemergencyfund.org) no later than the date specified by ISWAN. This report to include scanned copies of the receipts for the goods/services purchased.

As the Authorised Representative of this organisation I confirm the acceptance of these terms in respect of the grant referred to below.

Grant No		In respect of	
Amount			

Signature of Authorised Representative: .....

Name (Printed): .....

Organisation.....

Position:.....Date:.....

For details of ISWAN's data protection policy please visit our website at <http://seafarerswelfare.org/>